

**COLLECTION & RETURNING OF ACADEMIC ROBE /  
 COLLECTION OF ACADEMIC CERTIFICATE FORM**
**APPLICANT PARTICULARS**

 Name 



  



 Student ID 





 Telephone No. 





Programme : \_\_\_\_\_

Signature : \_\_\_\_\_ Date: \_\_\_\_\_

**RECORDS & CONVOCATION UNIT**

Collection of Academic Robe	Returning of Academic Robe	Collection of Academic Certificate									
Please tick (v) where applicable  <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border: 1px solid black; padding: 2px;">XS</td> <td style="border: 1px solid black; padding: 2px;">L</td> <td style="border: 1px solid black; padding: 2px;">3XL</td> </tr> <tr> <td style="border: 1px solid black; padding: 2px;">S</td> <td style="border: 1px solid black; padding: 2px;">XL</td> <td style="border: 1px solid black; padding: 2px;">4XL</td> </tr> <tr> <td style="border: 1px solid black; padding: 2px;">M</td> <td style="border: 1px solid black; padding: 2px;">2XL</td> <td style="border: 1px solid black; padding: 2px;">5XL</td> </tr> </table> Hood <table border="1" style="display: inline-table; width: 30px; height: 20px;"></table> Mortar Board / Bonnet <table border="1" style="display: inline-table; width: 30px; height: 20px;"></table> Car Sticker <table border="1" style="display: inline-table; width: 30px; height: 20px;"></table> Invitation Card <table border="1" style="display: inline-table; width: 30px; height: 20px;"></table>	XS	L	3XL	S	XL	4XL	M	2XL	5XL	Please tick (v) where applicable  Status: Good <table border="1" style="display: inline-table; width: 30px; height: 20px;"></table>  Damaged i) Academic Robe <table border="1" style="display: inline-table; width: 30px; height: 20px;"></table> ii) Hood <table border="1" style="display: inline-table; width: 30px; height: 20px;"></table> iii) Mortar Board / Bonnet <table border="1" style="display: inline-table; width: 30px; height: 20px;"></table>	Please tick (v) where applicable  Doctorate <table border="1" style="display: inline-table; width: 30px; height: 20px;"></table> Master <table border="1" style="display: inline-table; width: 30px; height: 20px;"></table> Bachelor Degree <table border="1" style="display: inline-table; width: 30px; height: 20px;"></table> Diploma <table border="1" style="display: inline-table; width: 30px; height: 20px;"></table> Foundation <table border="1" style="display: inline-table; width: 30px; height: 20px;"></table>
XS	L	3XL									
S	XL	4XL									
M	2XL	5XL									
Signature & Verification	Signature & Verification	Signature & Verification									
Date:	Date:	Date:									

**PURCHASE / LOST / DAMAGED (RM)**
**LATE RETURNING OF ACADEMIC ROBE**

Academic Robe	Doctorate	1500.00	Hood	150.00	Penalty for late returning of academic robe will be imposed starting from 5/11/2018 (Monday) at the rate of RM10.00 for each day after the deadline.
	Master	600.00	Sash	150.00	
	Bachelor Degree	500.00	Mortar Board	100.00	
	Diploma	500.00	Bonnet	120.00	
	Foundation	500.00			

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